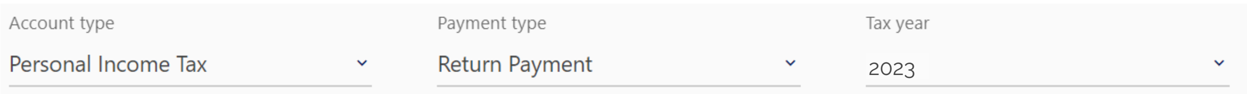
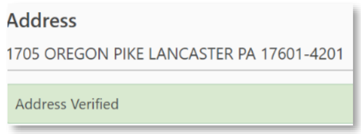
Making a Payment Electronically from a Bank Account* to Pennsylvania Without Creating an Account or Logging in for Your 2023 PA-40

1. Go to https://mypath.pa.gov/.
2. Click **Make a Payment**. (You may have to click it twice - the website sometimes lags.)
3. Click on **Make a Payment** again on the new page.
4. In the section **How would you like to apply your payment?**, select the following:
   a. **Account Type:** Personal Income Tax
   b. **Payment Type:** Return Payment
   c. **Tax Year**: 2023



5. In the **Taxpayer** section**,** use the Primary Taxpayer's information from the PA-40 and complete all fields.
6. In the **Primary Phone** section, select the type of phone you use daily (not a work phone) and then enter the phone number.
7. In the **Address** section, fill out your home address and click **Verify Address**. If the address verifies, it will show **Address Verified** as in the example to the right.



8. Click **Next**.

TIP: You should use the Primary Taxpayer's information for the name and SSN/ITIN fields.

9. On the next page, enter your payment information and complete all fields.
   - Trout CPA strongly recommends selecting ACH Debit instead of Credit/Debit Card. PA cannot easily trace payments made by a credit card. It also eliminates fees associated with a credit card transaction.
10. For **Payment Channel**, select **Checking**.
    - Do not select Savings. Most savings accounts do not allow you to make ACH payments from them and will cause you to incur IRS penalties for insufficient funds.
11. In the **Payment Amount and Confirmation Amount**, enter the balance due as shown on your 2023 Tax Return Filing Instructions - Pennsylvania Income Tax Return.
12. When entering the Payment Date, always ensure the funds are in your bank account to make the payment. This will avoid IRS penalties for insufficient funds.
13. Click **Continue.**
14. Print the verification page for your records.

The funds should be withdrawn within five business days. If they are not, please contact your tax preparer to discuss.