

2024 PA-41: Making a Pennsylvania <u>RETURN PAYMENT</u> Electronically from a Bank Account Without Creating an Account or Logging In

- 1. Go to https://mypath.pa.gov/.
- 2. Click Make a Payment.
- 3. Click on Make a Payment on the next page.
- 4. In the section How would you like to apply your payment?:
 - a. Account Type: Fiduciary
 - b. Payment Type: <u>Return Payment</u>
 - c. Tax Year: 2024

Account type		Payment type		Tax year	
Fiduciary	~	Return Payment	~	2024	~

- 5. In the **Entity** section:
 - a. Identification Type: Federal Employer ID
 - b. Federal Employer ID: Trust EIN (format 99-999999)
 - c. Name: Name of the Trust
- 6. In the **Primary Phone** section, select the type of phone used daily (not a work phone); enter phone number.
- 7. In the **Address** section, enter the fiduciary's address and click **Verify Address**. The message **Address Verified** displays once the address is verified.
- 8. Click Next.

TIP: Review the Trust EIN for accuracy.

- 9. On the **Make a Payment** page, select a payment method and complete payment information fields.
 - Trout CPA strongly recommends selecting ACH Debit instead of Credit/Debit Card. The PA Department of Revenue cannot easily trace credit card payments. This also avoids fees assessed on credit card transactions.
- 10. ACH Debit Payments:
 - a. In the **Payment Channel** section, select **Checking**. Do not select Savings. Most savings accounts do not allow ACH payment transactions. A denied payment will incur penalties for insufficient funds.
 - b. In the **Payment** section, enter the amount shown on your **2024 Tax Return Filing Instructions Pennsylvania Fiduciary Income Tax Return**.
 - c. When choosing a **Payment Date**, always ensure funds will be available in the account prior to the scheduled payment date to avoid penalties for insufficient funds.
- 11. Click Submit.
- 12. Print the verification page and save with your tax records.

NOTE: The funds should be withdrawn within five business days. If they are not, contact your tax preparer.